



Artwork Specifications

Our pre-press department is entirely Macintosh based. Please supply files on one of the following Mac formatted media:
CD DVD

Files may also be sent via the internet as an e-mail attachment. E-mail us at: prepress@albertbasse.com

If your attachment is larger than 3 MB, please use Stuffit Deluxe to create a self-extracting archive. For multiple attachments, please use one of the following:

- Stuffit Deluxe to create a self-extracting archive. Attach newly created archive to your e-mail.
- Create a separate e-mail for each attachment.

How to access Albert Basse Associates' iDisk

If you're using Mac OS X 10.3 or later:

Choose iDisk from the Go menu, then choose Other User's Public Folder from the submenu. Type "ebasse" as the Member Name. The name is case sensitive, so be sure to use only lowercase letters. No password is required.

If you're using Mac OS X 10.1 or 10.2:

Choose "iDisk" from the Finder's Go menu and type "ebasse-Public" as the Member Name. The name is case sensitive, so be sure to follow the uppercase and lowercase letters exactly. No password is required.

Connecting to someone's Public folder using Windows XP:

If you're using Windows XP, use iDisk Utility for Windows XP to open someone's Public folder. You can download the iDisk Utility for Windows XP by going to http://www.mac.com/1/idiskutility_download.html and clicking on iDiskUtility_WindowsXP.zip. Once the software is installed type "ebasse-Public" as the Member Name. The name is case sensitive, so be sure to follow the uppercase and lowercase letters exactly. No password is required.

If you're using Windows 2000:

Open My Computer, choose Map Network Drive from the Tools menu, then click "Web folder or FTP site." Enter the following as the location to add: <http://idisk.mac.com/ebasse-Public> Once that's done, go to "My Network Places" (it will either be on your desktop or in your "Start" menu) and double click on the iDisk icon. No password is required.

If you're using Windows 98:

Open My Computer, double-click the Web Folders icon, then double-click Add Web Folder. Enter the following as the location to add: <http://idisk.mac.com/ebasse-Public> No password is required.

We can accept files created in the following applications:

QuarkXPress 7.2	Adobe InDesign CS3
Adobe Illustrator CS3	Freehand MX
Adobe Photoshop CS3	

Please include the following digital file information:

- Composite laser print (color if possible)
- Indicate all FPOs on laser proof
- Transparency or reflective artwork for FPOs (transparency preferred)
- All Type 1 screen and printer fonts, True Type or Open Type fonts
- All support EPS and TIFF files, as well as the original documents from which the EPS file was created (i.e. QuarkXPress, Freehand)
- Version number of software used
- Directory of disk with the file to be output clearly indicated.

While we can sometimes accept files outside of these specifications, such files usually require additional time and assistance from service vendors outside of ABA.

If you have any further questions, please feel free to contact: Dan O'Brien, Pre-Press Manager at dobrien@albertbasse.com